



TAGORE

INSTITUTE OF ENGINEERING AND TECHNOLOGY

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(Approved by AICTE, New Delhi and Affiliated to Anna University Chennai)

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MECHANISM TO DEAL WITH EXAMINATION RELATED GRIEVANCES

STUDENT EXAMINATION

INSTITUTION LEVEL

1. Faculty members explain to the students about the components of the evaluation process during the semester at the start of the semester.
2. Internal assessment exam schedules are established in accordance with university guidelines and provided to students well in advance.
3. After the evaluation, share the answer sheets.

TRANSPARANCY

1. Evaluation in a timely manner.
2. The Institution uses an open evaluation system, wherein a student's performance is promptly posted on the notice board.
3. The resolution of grievances within the allotted time.

TIMEBOUND

1. The procedure is well-organized and carried out.
2. A time-based method for resolving complaints.
3. Several chances to address grievances.

EFFICIENT

AT THE UNIVERSITY LEVEL

1. Establishment of a COE
2. Timely communication of schedule and plan Compliance with university regulations.
3. The photocopy answer sheet is available.

1. A brief window of time following the announcement of the results for obtaining a photocopy of the answer sheet.
2. There is an additional window for the reevaluation of answer sheets for grievances.

1. Several options for addressing grievances.
2. A structured system was used to resolve the grievance.